

Pre-Bid Meeting for OI&T Dumbwaiter 4/18/14 at 10:00am

Agenda:

- Introduction of Tracy Lynn Jackson- Contract Specialist and Michele Kayen, COR
- Discussing RFP VA 259-14-R-0332 on FBO.gov
- The pre-bid meeting/site walk is not mandatory
- NAICS Code- 236220
- **Not here to answer questions/QUESTIONS During site visit MUST BE WRITTEN DOWN**
- Address where to send RFP:
 - Electronic submissions to tracy.jackson2@va.gov
- Pertinent Dates:
 - Questions due by 4/24/14 by 5pm MST, to tracy.jackson2@va.gov
 - We'll get the answers back to you timely
 - Proposals due on 5/7/14 at 11am MST via email . This has been changed to 5/9/14 at 10 am MST.
- Confirmation of construction range is between \$100,000-\$250,000 cover of SF 1442
- Attachments included in RFP:
 - _Drawings
 - Tech Specs –
 - Wage Determination C04-DVB
 - SOW

Evaluation Criteria highlighted

This acquisition will be a competitive acquisition utilizing FAR 15 source selection employing lowest price technically acceptable (LPTA) source selection procedures. It is the intent of the Government to award without discussions.

Award will be made on an LPTA basis considering the following factors:

Factor 1 - Construction Technical Experience

Factor 2 - Scheduling, Critical Path Method (CPM), and Phasing

Factor 3 - Past Performance

Note 1:** Factors 1-3 must all be acceptable to be considered for award. The offeror that is rated with the lowest “fair and reasonable price” shall be selected if Construction Technical

- Set Aside:
 - This acquisition is a 100% Service Disabled Veteran Owned Business (SDVOSB)
 - Must be registered in Vetbiz.gov and have a CVE certification.
 - **Verification and Visible at the time of receipt and time of award**
 - Review VAAR 852.219-10 in RFP.
 - Performance of 15% of the work- include your own employees/overhead but not cost and materials.
- Bid Guarantee & Payment/Performance Bonds:
 - In section 10 on the 1442, it states the contractor will have performance/payment and bonds after award letter.
 - Contractor shall begin performance within 10 days after award and complete within **120 days NTP.**
- Post Award Compliance:
 - Compliance with Davis Bacon Wages and Application wage determination shall be expected of the contractor. The contractor can submit their weekly certified payrolls with their monthly invoice.
- Emailed Written Questions to Tracy Lynn Jackson will be addressed in a separate amendment.
- Site Walk:
 - **On the pre-bid site walk attendees saw the following areas:**

11th Floor roof and Mechanical room, Rm. 11C100

10th Floor Mechanical room, Rm. 10C100

Rm. 9C135A

Rm. 8C154A

Rm. 6C152A.1

Rm. 4C154A.1

First Floor Atrium, Housekeeping Aid Closet (HAC), Room 1C137